

Internships at GRIP – Conditions

The **Group for Research and Information on Security and Peace** (GRIP) is an independent research centre. Its team is composed of 20 permanent staff member (researchers and supervisory staff). It provides an opportunity to gain a better understanding of GRIP's work and contribute to its mission. Interns are not paid and the duration of their internship varies. Each intern has a training supervisor and can enjoy GRIP's entire infrastructure.

REQUIREMENTS

In return for the vocational training he will get, the intern will be asked to help GRIP in its activities and to provide a specific work.

The intern:

- Is completing higher education (university or equivalent) for the research applicants and at least in 2nd year of university for the library and information sciences applicants / PR and publishing applicants.
- Has already a Master's degree but wants to gain work experience and hands-on training.

A good knowledge of both English and French and computer skills (word processing, spreadsheet programme and the Internet) are required. Knowledge of another language would be an asset. The intern must adhere to GRIP guidelines (see www.grip.org "About GRIP").

DUTY – MANAGEMENT OF THE DOCUMENTATION CENTRE

- Day-to-day administration: press review, documentary monitoring,
- inventory and ordering of the library,
- catalogue cards in the database.
- Internal and external information
- Information retrieval
- Possibility of a personal work

APPLICATION

- Send a statement of purpose with a curriculum vitae ([Europass](http://europa.eu)). Please specify dates regarding your availability. You may also provide a recent research work (article, graduation essay etc.). Send your application to Denys DETANDT via postal services or e-mail.

GRIP (Demande de stage)

À l'attention de Denys DETANDT

467 chaussée de Louvain

B-1030 Bruxelles

e-mail : d.detandt@grip.org

Website : <http://www.grip.org>

- N.B : In view of the amount of applications and GRIP's small capacity, incomplete application (no statement of purpose, no availability dates etc.) won't be considered.